

Request for Certified Copies – Village of Loch Arbour, Monmouth County

To obtain a certified copy of your Birth, Death, Marriage, it had to occur in the
Village of Loch Arbour, Monmouth County, New Jersey.

All requests must be accompanied by a copy of the following:

1. form(s) of identification, 2. a check or money order, and 3. must include a self-addressed stamped legal sized envelope.

If your request is not completed fully, it will be returned to you as DENIED.

Mail form to:	Village of Loch Arbour Municipal Clerk's Office 550 Main Street Loch Arbour, New Jersey 07711 Phone # 732.531.4740
Identification required:	Copy of Photo ID showing the address to which record is being sent. Note: If you do not have a photo ID showing the address to which the record will be sent, you may submit a photo ID without the address (green card, work ID, school ID) AND one other form of ID showing the shipping address. OR 2 alternate forms of ID showing requestor's name and shipping address – (such as an insurance card, voter registration card, utility bill, lease, bank statement or deed)
Fee:	Check or money order: \$10.00 per certified copy Made payable to: Village of Loch Arbour

Requestors Full Name: (Print)	(Signature)
Address:	Telephone:
Date of Request:	Number of Certified Record Requested:
Requestor's Relationship to Record on file: (required) Self Parent Spouse Partner Child Sibling Funeral Director Legal Guardian Other:	

MARRIAGE CERTIFICATE

Full Name of Applicant (exact)	
Full Name of Applicant (exact)	
Date of Marriage (exact)	Place of Marriage(exact)

DEATH CERTIFICATE

Full Name of Deceased (exact)	
Date of Death (exact)	Place of Death (exact)
Mother's Maiden Name	
Father's Name	

BIRTH CERTIFICATE

Full Name of Child at Birth (exact)	
Date of Birth (exact)	Place of Birth (exact)
Mother's Maiden Name (exact)	
Father's Name (exact)	

FOR MUNICIPAL USE ONLY

Date request received: _____

Date Request completed _____

Payment received: _____