

**LOCH ARBOUR BOARD OF EDUCATION  
MEETING MINUTES  
Tuesday January 3, 2023 at 6:00pm**

Ms Lordi read the following statement that adequate notice of the meeting was held by the Loch Arbour Board of Education on Tuesday, January 3, 2023 at 6:00 pm has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975: Notice of the meeting was transmitted to the Asbury Park Press, the Coaster, and the Municipal Clerk of the Village of Loch Arbour on December 22, 2022.

**Flag Salute**

**ROLL CALL**

Mrs. Cuniff - Present  
Mrs. Fernicola - Present

Mr. Januario - Present  
Ms. Sherlock - Present

Mr. Fernicola - Present

**REORGANIZATION**

**Board Member Terms:**

Robert Fernicola - 2023      Mimi Sherlock - 2023      Cathrine Cuniff - 2024  
Margot Fernicola - 2024      Martin Januario - 2025

**Election of Officers**

**Nominations for President:**      **Robert Fernicola**  
**Any other nominations:**          **None**

Roll Call	YES	NO	ABSTAIN
Mrs. Cuniff	x		
Mrs. Fernicola	x		
Mr. Januario	x		
Ms. Sherlock	x		
Mr. Fernicola	x		

**Nominations for Vice President:** **Mimi Sherlock**  
**Any other nominations:**          **None**

Roll Call	YES	NO	ABSTAIN
Mrs. Cuniff	x		
Mrs. Fenicola	x		
Mr. Januario	x		
Ms. Sherlock	x		
Mr. Fernicola	x		

**6. MINUTES**

**BE IT RESOLVED BY THE LOCH ARBOUR BOARD OF EDUCATION THAT**  
the minutes of the Public Meeting held November 22th, 2022 are approved.

**Mr. Fernicola Motioned, Mr. Januario Second**

Roll Call	YES	NO	ABSTAIN
Mrs. Cuniff	x		
Mrs. Fenicola	x		

Mr. Januario	x		
Ms. Sherlock	x		
Mr. Fernicola	x		

### **REORGANIZATION ITEMS**

#### **BE IT RESOLVED BY THE LOCH ARBOUR BOARD OF EDUCATION THAT THE FOLLOWING RESOLUTIONS ARE APPROVED:**

1. That CBIZ Insurance Group is appointed as the Broker of Record for the all Insurance Programs.
2. That TD Bank is designated as Official Depositories for the Loch Arbour Board of Education.
3. That the Asbury Park Press and the Coaster be designated as Newspapers of Record for the Loch Arbour Board of Education.
4. That the regular business meetings be held as follows, in accordance with the Open Public Meetings Act. All meetings begin at 6:00 p.m. at the Municipal Building of the Village of Loch Arbour, unless otherwise specified.

February - No Meeting  
 Tuesday March 7, 2023  
 April - No Meeting  
 Tuesday, May 2nd, 2023  
 Tuesday, June 20th, 2023

July - No Meeting  
 Tuesday, August 22, 2023  
 Tuesday, September 19, 2023 \*  
 Tuesday, October 24th, 2023  
 Tuesday, November 14, 2023 \*  
 December – No Meeting

2024 Reorganization Meeting: Tuesday, January 2nd, 2024 TENTATIVE  
 \* Third Tuesday of the month

5. That Alvino and Schecter be designated as the Auditors of Record to perform the annual audit for 2023.
6. That the members of the Loch Arbour Board of Education have reviewed and become familiar with the School Ethics Act and the Code of Ethics (Attachment), pursuant to N.J.S.A. 18A:12-24.1.

#### **CODE OF ETHICS**

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal; and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal, financial or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

- h. · I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
  - i. · I will support and protect school personnel in proper performance of their duties.
  - j. · I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.
7. The law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC is hereby appointed as the Loch Arbour School District Board Attorney effective January 1st, 2023 through December 31st, 2023.
  8. That the School Business Administrator and Board President are authorized to sign checks and warrants.

**Mr. Fernicola Motioned, Ms. Sherlock Second**

Roll Call	YES	NO	ABSTAIN
Mrs. Cuniff	x		
Mrs. Fernicola	x		
Mr. Januario	x		
Ms. Sherlock	x		
Mr. Fernicola	x		

#### **NEW BUSINESS**

**BE IT RESOLVED BY THE LOCH ARBOUR BOARD OF EDUCATION THAT THE FOLLOWING RESOLUTIONS ARE APPROVED:**

1. That the Bills and Claims for January, 2023 in the amount of \$ 28,416.15 are approved.
2. That the School Business Administrator is authorized to pay bills and make account transfers in January and February and report to the Board at the Meeting in March, 2023.
3. That the Certification of the Board Secretary and Cash Report is approved for November and December, 2022:

Pursuant to N.J.A.C. 6A:23-2.11 (d), the Loch Arbour Board of Education accepts the Board Secretary/School Business Administrator's Certification for November 30 and December 31st, 2022 that no budgetary appropriation account has obligations and payments which in total exceed the amount appropriated by the Loch Arbour Belmar Board of Education; and

Pursuant to N.J.A.C. 6A:23-2.11 (e), we, the members of the Loch Arbour Board of Education, of the County of Monmouth, after having reviewed the REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that November 30 and December 31st, 2022, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Approve the first reading of the following updated policies

0152 Board Officers - Bylaw

0161 Call, Adjournment, and Cancellation - Bylaw

0162 Notice of Board Meetings - Bylaw

Mr. Fenicola Motioned, Mr. Januario second:

Roll Call	YES	NO	ABSTAIN
Mrs. Cuniff	x		
Mrs. Fernicola	x		
Mr. Januario	x		
Ms. Sherlock	x		
Mr. Fernicola	x		

**PUBLIC COMMENTS -**

**NEXT BOARD MEETING: Tuesday, March 7, 2023 AT 6:00 P.M.**

**Adjournment**

A motion was made by Mrs. Fernicola to adjourn the meeting at 6:15 PM, seconded Mr. Januario the motion and all Board members were in favor with a unanimous voice call vote.

Respectfully submitted,

Pia Lordi

School Business Administrator/Board Secretary