

LOCH ARBOUR BOARD OF EDUCATION

MEETING MINUTES

Tuesday January 2, 2024 at 6:00pm

Ms Lordi read the following statement that adequate notice of the meeting was held by the Loch Arbour Board of Education on Tuesday, January 2, 2024 at 6:00 pm has been provided in accordance with the requirements of Chapter 231, Public Laws, 1975: Notice of the meeting was transmitted to the Asbury Park Press, the Coaster, and the Municipal Clerk of the Village of Loch Arbour on December 24, 2023.

Flag Salute

REORGANIZATION

Board Member Terms:

Catherine Cuniff - 2024 Margot Fernicola - 2024 Martin Januario - 2025
Maureen Sherlock - 2026 Antonio Santos - 2026

Election of Officers

Nominations for President: Mimi Sherlock
Any other nominations: None
Mrs Fernicola Motioned and Ms. Cuniff Second

Roll Call	YES	NO	ABSTAIN
Ms. Cuniff	x		
Mrs. Fernicola	x		
Mr. Januario	x		
Ms. Sherlock	x		
Mr. Santos	x		

Nominations for Vice President: Mr. Januario
Any other nominations: None
Mrs. Fernicola Motioned and Ms. Cuniff Second

Roll Call	YES	NO	ABSTAIN
Ms. Cuniff	x		
Mrs. Fenicola	x		
Mr. Januario	x		
Ms. Sherlock	x		
Mr. Santos	x		

6. MINUTES

BE IT RESOLVED BY THE LOCH ARBOUR BOARD OF EDUCATION THAT
the minutes of the Public Meeting held November 14th, 2023 are approved.

Ms. Sherlock moves, seconded by Ms. Cuniff

Roll Call	YES	NO	ABSTAIN
Ms. Cuniff	x		
Mrs. Fenicola	x		

Mr. Januario	x		
Ms. Sherlock	x		
Mr. Santos	x		

REORGANIZATION ITEMS

BE IT RESOLVED BY THE LOCH ARBOUR BOARD OF EDUCATION THAT THE FOLLOWING RESOLUTIONS ARE APPROVED:

1. That CBIZ Insurance Group is appointed as the Broker of Record for all Insurance Programs.
2. That TD Bank is designated as Official Depositories for the Loch Arbour Board of Education.
3. That the Asbury Park Press and the Coaster be designated as Newspapers of Record for the Loch Arbour Board of Education.
4. That the regular business meetings be held as follows, in accordance with the Open Public Meetings Act. All meetings begin at 6:00 p.m. at the Municipal Building of the Village of Loch Arbour, unless otherwise specified.

February - No Meeting
 Tuesday March 5, 2024
 Tuesday April 23, 2024
 Tuesday May 14, 2024
 Tuesday June 18, 2024

July - No Meeting
 Tuesday August 20, 2024
 Tuesday September 17, 2024
 Tuesday October 22, 2024
 Tuesday November 19, 2024
 December – No Meeting

2025 Reorganization Meeting: Tuesday, January 7, 2025 TENTATIVE

5. That Alvino and Schecter be designated as the Auditors of Record to perform the annual audit for 2024.
6. That the members of the Loch Arbour Board of Education have reviewed and become familiar with the School Ethics Act and the Code of Ethics (Attachment), pursuant to N.J.S.A. 18A:12-24.1.

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal; and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal, financial or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.

- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

7. The law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC is hereby appointed as the Loch Arbour School District Board Attorney effective January 1st, 2024 through December 31st, 2024.
8. That Strauss Esmay provide the district with new, updated and mandated Policy and Regulation for 2024.
9. That the School Business Administrator and Board President are authorized to sign checks and warrants.

Ms. Sherlock moves, seconded by Ms. Fernicola

Roll Call	YES	NO	ABSTAIN
Ms. Cuniff	x		
Mrs. Fernicola	x		
Mr. Januario	x		
Ms. Sherlock	x		
Mr. Santos	x		

NEW BUSINESS

BE IT RESOLVED BY THE LOCH ARBOUR BOARD OF EDUCATION THAT THE FOLLOWING RESOLUTIONS ARE APPROVED:

1. That the Bills and Claims for January, 2024 in the amount of \$ 29,404.40 are approved.
2. That the School Business Administrator is authorized to pay bills and make account transfers in January and February and report to the Board at the Meeting in March, 2024.
3. That the Certification of the Board Secretary and Cash Report is approved for November and December, 2023:

Pursuant to N.J.A.C. 6A:23-2.11 (d), the Loch Arbour Board of Education accepts the Board Secretary/School Business Administrator's Certification for November 30 and December 31st, 2023 that no budgetary appropriation account has obligations and payments which in total exceed the amount appropriated by the Loch Arbour Belmar Board of Education; and

Pursuant to N.J.A.C. 6A:23-2.11 (e), we, the members of the Loch Arbour Board of Education, of the County of Monmouth, after having reviewed the REPORT OF THE SECRETARY and upon consultation with the appropriate officials, certify that November 30 and December 31st, 2023, it is to the best of our knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Approve the tuition contract between the West Long Branch Board of Education and the Loch Arbour Board of Education commencing July 1, 2024 through June 30, 2030.

Ms. Sherlock moves, seconded by Ms. Cuniff

Roll Call	YES	NO	ABSTAIN
Mrs. Cuniff	x		
Mrs. Fernicola	x		
Mr. Januario	x		
Ms. Sherlock	x		
Mr. Santos	x		

PUBLIC COMMENTS - None

NEXT BOARD MEETING: Tuesday, March 5, 2024 AT 6:00 P.M.

NOTES:

Financial Disclosure Forms for 2024 will be emailed to you as soon as they become available. Please fill them out and get them back to me as soon as possible so I may upload them.

Mandated Training for 2024 will be emailed to you directly from NJSBA(School Boards) as soon as that is available please complete as soon as possible.

RESOLUTION TO GO INTO EXECUTIVE SESSION - ONLY IF NEEDED -

WHEREAS, Section 8 of the Open Public Meetings Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED BY THE LOCH ARBOUR BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY as follows:

The public shall be excluded from discussion of and actions upon the hereinafter specified subject matter(s). Peer to Peer Discussion. It is anticipated that the matter discussed will be made public if the need for confidentiality no longer exists. This Resolution shall become effective immediately. Action will be taken following the Executive Session.

ADJOURNMENT

Adjournment

A motion was made by Mrs. Fernicola to adjourn the meeting at 6:30 PM, seconded Ms Sherlock the motion and all Board members were in favor with a voice roll call vote.

Respectfully submitted,


Pia Lordi

School Business Administrator/Board Secretary