

VILLAGE OF LOCH ARBOUR
MINUTES –REGULAR MEETING
JANUARY 11, 2022

THIS REGULAR MEETING WAS ORIGINALLY SCHEDULED FOR JANUARY 5, 2022, DUE TO ILLNESS AND NOT HAVING A QUORUM THIS MEETING HAD TO BE RESCHEDULED FOR THE FOLLOWING WEEK.

THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE VILLAGE OF LOCH ARBOUR, MONMOUTH COUNTY, NEW JERSEY, was conducted by

<https://zoom.us/j/9871856747>

Meeting ID: 987 185 6747

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ON WEDNESDAY, JANUARY 11, 2022 AT 6:30 P.M. AND WAS CONTINUED AFTER THE REORGANIZATION MEETING

Present were Commissioner Cheswick, Commissioner D' Angelo. Mayor Fernicola will be late for the meeting.

Also present was Marilyn Simons, Village Clerk.

BILLS

UPON MOTION of Commissioner D'Angelo, seconded by Commissioner Cheswick, carried, that the payment of bills totaling \$20,431.24 for the month of January, 2022 be and the same is hereby approved as presented.

Recorded Vote:

Ayes: Commissioner Cheswick, Commissioner D' Angelo

Nays: None

Absent: Mayor Fernicola

UPON MOTION of Commissioner Cheswick, seconded by Commissioner D'Angelo, carried, that the payment to the Loch Arbour Board of Education in the amount of \$41,662.00 for the month of January, 2022 be and the same is hereby approved as presented.

Recorded Vote:

Ayes: Commissioner Cheswick, Commissioner D' Angelo

Nays: None

Absent: Mayor Fernicola

Mayor Fernicola joined the meeting via Zoom. Mayor Fernicola affirmed the 2022 Planning Board Appointments.

MINUTES

UPON MOTION of Commissioner D' Angelo, seconded by Commissioner Cheswick, carried, that the minutes of the following meeting are hereby approved:

- Minutes of the Regular Meeting and Executive Session held on December 1, 2021.

Recorded Vote:

Ayes: Commissioner Cheswick, Commissioner D' Angelo, Mayor Fernicola

Nays: None

Absent: None

REPORTS

UPON MOTION of Mayor Fernicola, seconded by Commissioner D'Angelo, carried, that the following Reports for the period ending December 31, 2021 on file in the Village Clerk's office, be and the same are hereby ordered received and filed:

- Expenditure Report
- Revenue Received Report
- Tax Collections Report/Delinquent Taxes Report for 2021
- Borough of Deal Police Dept. Monthly Incident Report

Recorded Vote:

Ayes: Commissioner Cheswick, Commissioner D' Angelo, Mayor Fernicola

Nays: None

Absent: None

CORRESPONDENCE

UPON MOTION of Mayor Fernicola, seconded by Commissioner D'Angelo, carried, that the following Correspondence, on file in the Village Clerk's office, be and the same is hereby ordered received and filed:

- Cross Over Networks, network support contract renewal, \$3,106.80 for 2022;

- Associated Humane Societies, animal control contract renewal, \$800.00 for 2022;
- Asbury Park Window Cleaning Co., Janitorial Service, \$190.00 per month for 2022;
- Sharp Elevator Company Inc., elevator preventative maintenance, \$1,464.00 for 2022;
- Casa Payroll, payroll services agreement for 2022;
- Monmouth Regional Health Commission No. 1, agenda and various reports/correspondence;
- Resolution adopted by Monmouth County Board of Commissioners regarding the "Clean Air Act"

Recorded Vote:

Ayes: Commissioner Cheswick, Commissioner D' Angelo, Mayor Fernicola

Nays: None

Absent: None

NEW BUSINESS

The following Resolution may be moved by a single motion. Any Commissioner may request that any item be removed from the Consent Agenda for discussion.

UPON MOTION of Mayor Fernicola, seconded by Commissioner D' Angelo, carried that the following resolutions be adopted:

Resolution 2022-27: WHEREAS, there is a need of Janitorial Services at the Village Municipal Building; and WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the award of a contract less than 15% of the bid threshold without competitive bidding.

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose in the 2022 Temporary Appropriations of the Village and provision will be made this contract in the finally adopted 2022 budget.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Village of Loch Arbour that Asbury Park Window Cleaning Co., be hereby awarded the contract for 2022 Janitorial Services renewal at the annual cost of \$2,280.00.

BE IT FURTHER RESOLVED, that the Clerk of the Village of Loch Arbour be authorized to execute the contract authorized pursuant to this Resolution.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be supplied to Asbury Park Window Cleaning Co.

Resolution 2022-28: WHEREAS, the Village of Loch Arbour is in need of professional services to maintain its computer hardware, software and internal network; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the award of a contract less than 15% of the bid threshold without competitive bidding.

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose in the 2022 Temporary Appropriations of the Village and provision will be made for this contract in the finally adopted 2022 budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Loch Arbour that Cross Over Networks be hereby awarded the contract for 2022 network support and maintenance services, Anti-Virus and Backup Charges at the annual cost of \$3,106.80.

BE IT FURTHER RESOLVED that the Clerk of the Village of Loch Arbour be authorized to execute the contract authorized pursuant to this Resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to Cross Over Networks.

Resolution 2022-29: WHEREAS, there is the need for the provision of Animal Warden/Control Services in the Village as the current contract with the Associated Humane Societies expired on December 31, 2021; and,

WHEREAS, funds are available in the Village's 2022 Temporary Budget and will be appropriated in the Village's finally adopted 2022 Budget for this purpose and the Chief Financial Officer has so certified.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Loch Arbour that the Associated Humane Societies be and the same is hereby retained as Animal Warden for the Village of Loch Arbour for the one-year period commencing January 1, 2022 through December 31, 2022, inclusive, at the annual cost of \$800.00.

BE IT FURTHER RESOLVED that the Clerk of the Village of Loch Arbour be hereby authorized to execute said Agreement on behalf of the Village.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded with the executed Agreement to the Associated Humane Societies.

Resolution 2022-30: WHEREAS, the Village of Loch Arbour is in need of professional services to maintain its elevator at the Village Municipal Building; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the award of a contract less than 15% of the bid threshold without competitive bidding.

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose in the 2022 Temporary Appropriations of the Village and provision will be made for this contract in the finally adopted 2022 budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Loch Arbour that Sharp Elevator Company, Inc., be hereby awarded the contract for 2022 maintenance services at the annual cost of \$1,464.00.

BE IT FURTHER RESOLVED that the Clerk of the Village of Loch Arbour be authorized to execute the

contract authorized pursuant to this Resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to Sharp Elevator Company, Inc.

Resolution 2022-31: WHEREAS, the Village of Loch Arbour is in need of professional services to provide payroll processing services; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the award of a contract less than 15% of the bid threshold without competitive bidding.

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose in the 2022 Temporary Appropriations of the Village and provision will be made for this contract in the finally adopted 2022 budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Loch Arbour that Casa Payroll Services be hereby awarded the contract for 2022 payroll processing services at the annual cost as per the 2022 Service Agreement.

BE IT FURTHER RESOLVED that the Clerk of the Village of Loch Arbour be authorized to execute the contract authorized pursuant to this Resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to Casa Payroll Services.

Resolution 2022-32: WHEREAS, the Jersey Shore Running Club has requested permission to use Village streets for the RunAPalooza road race to Benefit Special Olympics, to be held on Saturday, April 2, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Village of Loch Arbour that permission is granted to the Jersey Shore Running Club; to use Village streets for the RunAPalooza road race to Benefit Special Olympics to be held on Saturday, April 2, 2022, subject to the following conditions:

1. A Certificate of Insurance naming the Village as an additional insured must be supplied to the Village on or before March 18, 2022 along with a copy of the insurance policy.
2. All plans must be coordinated with the Borough of Deal Police Department;
3. Adequate personnel must be supplied to ensure the safety of runners and pedestrians.
4. Traffic control devices, i.e., cones or barricades, must be supplied by the Jersey Shore Running Club to be set-up and removed as necessary by personnel supplied by the Jersey Shore Running Club;
5. Execution of the required Hold Harmless Agreement.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to:

1. Jersey Shore Running Club
2. Chief Ronen Neuman, Borough of Deal Police Department

Recorded Vote:

Ayes: Commissioner Cheswick, Commissioner D' Angelo, Mayor Fernicola

Nays: None

Absent: None

REPORTS/DISCUSSION

A. Next Commissioners Meeting is scheduled for February 2, 2022 at 6:30 p.m.

B. Beach Replenishment Project – The project has been started and will be completed by the middle of January in Loch Arbour. Work will be conducted 7 days a week, 24 hours a day.

PUBLIC HEARING:

UPON MOTION, Mayor Fernicola, seconded by Commissioner D' Angelo carried, the meeting be opened to the public for comments.

Melanie Nowlin, Edgemont Drive, reported the bulk head is damaged on Edgemont Drive.

Ms. Nowlin was in favor of purchasing the holiday decorations for Main Street, and asked the Commissioners reconsider purchasing the decorations for next year.

Ms. Nowlin inquired about the status of her prior request for the Village Officials to look into the high hedge heights in the front yards of many homes in the Village. The Code Enforcement Officer and the Village Attorney were not present at the meeting. The Village Officials will confer and get back to Ms. Nowlin.

Mayor Fernicola instructed the Village Clerk to advise the snack bar lessee to not use Styrofoam products at the beach this summer.

The Village Clerk reported long time resident, Roberta Collins passed away. May she Rest in Peace.

Mayor Fernicola advised the beach replenishment is ongoing. He reported there may be an issue with the sand quality, which is being looked into at this time.

UPON MOTION, Commissioner D' Angelo, seconded by Commissioner Cheswick, carried, the meeting be closed to the public.

Recorded Vote:

Ayes: Commissioner Cheswick, Commissioner D' Angelo, Mayor Fernicola

Nays: None

Absent: None

There being no further business, and UPON MOTION of Commissioner D' Angelo, seconded by Commissioner Cheswick, carried, that the meeting be finally adjourned at 7:10 p.m.

Marilyn Simons, RMC
Village Clerk