

APPROVED

Commission Meeting – December 6, 2010
Resolution #1

Village of Loch Arbour Charter Study Commission

Minutes - Organizational Meeting

November 19, 2010

The organizational meeting of the Village of Loch Arbour Charter Commission was held in the Village Municipal Building on November 19, 2010. It was called to order at 6:17p by Mrs. Virks-Lee.

Following the salute to the flag, Mrs. Virks-Lee called the roll. Present were all members of the Commission; Mr. Cummings, Mr. Fernicola, Mr. Loushine, Mr. Reng, and Mrs. Virks-Lee.

The notice requirements of C.231, P.L. 1975, have been satisfied by transmitting the notice of the Organizational Meeting to the Village's two official newspapers on November 15, 2010, posting the notice on the Village Office bulletin board on the same date, and filing a copy of the notice in the Village Clerk's office.

Resolution #1: Select Chairman

- Upon Motion, Mr. Fernicola was nominated for Charter Commission Chairman. Mr. Paul Fernicola was **Elected** Chairman. Ayes: Mr. Cummings, Mr. Loushine, Mr. Fernicola & Mr. Reng; Nays: Mrs. Virks-Lee.

Resolution #2: Select Secretary

- Upon Motion, Mr. Cummings was nominated for Charter Commission Chairman. Mr. Paul Cummings was unanimously **Elected** Secretary.

Resolution #3: Set Meeting Schedule

- Upon Motion and unanimously **Approved**, the meeting schedule for the Charter Commission was set for 7p on 1st and 3rd Mondays of each month beginning with the first regular meeting to be held on December 6, 2010. The meetings to be held in the Loch Arbour Village Office Building.

Resolution #4: Adopt Rules for Conduct of Public Meetings

- Upon Motion and unanimously **Approved**, 'Robert's Rules of Order' were adopted by the Commission for the conduct of public meetings.

Discussion Items

1. **Commission Lawyer**: Chairman Fernicola introduced the topic suggesting that Mr. Robert Fernicola serve as the Commission's lawyer. Chairman Fernicola indicated the Robert Fernicola had offered his services to the Commission without compensation. Mr. Loushine indicated he prefer a disinterested party serve as Commission lawyer as Robert Fernicola was both a resident and property owner of the Village of Loch Arbour.
- **Resolution #5: Accept Mr. Robert Fernicola as Commission Lawyer**. Upon motion by Chairman_Fernicola and seconded by Mr. Reng, the Commission voted to **Not Approve** the motion. Ayes: Mr. Fernicola & Mr. Reng; Nays: Mr. Cummings, Mr. Loushine & Mrs. Virks-Lee.

2. Commission Budget: New Jersey Statute 40:69A-8 authorizes a charter commission, within the limits of its appropriations, to hire consultants. Chairman Fernicola indicated he would make a request of the Village Board of Trustees to appropriate a sum of \$5,000 to serve as the budget for the Charter Commission for calendar year 2011.
3. Mission Statement: A discussion ensued as to the purpose of the Commission. Mr. Fernicola provided the members with an excerpt from NJS Title 18A:8-1 which may tie the Village to the school district it was part of at the time of its' incorporation. Mr. Cummings commented that the duty of the Charter Commission was specific to the studying the specific form of government of the Village to determine if it should be changed (NJS 40:69A-7). It was agreed that Mr. Reng and Mr. Cummings would draft a succinct Commission mission statement to be reviewed at the next meeting.
4. Communications with Village Residents: It was suggested that the Village web-site be utilized to keep residents apprised as to Commission activities. Mr. Cummings indicated he would look into use of the web-site and the establishment of a Charter Commission e-mail address through which individuals could communicate with the Commission. It was suggested an e-mail address list should developed for use of the Commission in communicating with Village residents and property owners.

Public Hearing

1. Mr. Zazzarino discussed the importance of the Commission to the Village. He also indicated the question of 'contiguous border' be closely reviewed if the Commission recommended a municipal consolidation.